



Coordinator Report

Work done:

Office Setup

- Aircon installed
- Ordered computer servicing
- Pricing for multifunction unit
- Work permit pretty much sorted waiting for meeting on Friday 15 Dec
- Lights for office
- Still focusing on getting office set up properly, only thing we need is a multifunction unit, getting prices on this.

Strategic Planning Meeting

- Cheque signatories
- Emailed PCRC no response
- New board members
- Mission statement drafted

Advocacy

- Two press releases
- Attended PIFS' Fiji trade in services consultation
- Contact with
 - David Primack
 - Mere
 - Serevaia
 - Marika Ravula

Training

- Funding has come in from WCC

Research

Networking

- Attended PIFS' Fiji trade in services consultation
- Contact with
 - David Primack
 - Mere
 - Serevaia
 - Marika Ravula
- Set up meetings with ONZ people